

## OFFICE ORDER

**Sub: Formation of College level SC/ST/OBC committee as per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989.**

The committee shall be functional as prescribed **(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989)**

The chief convener of the committee will be Mr. Dillip Kumar Mallick (Asst Director) and the details of other members of the SC/ST/OBC Committee are as listed below:

Name of the Member	Designation
Mr.Dillip Kumar Mallick	Asst Director
Prof. Asish Kumar Mallick	HOD, EEE and Dean (Student Welfare)
Dr.Ravi P Reddy	Principal
Miss Pinki Naik	Sr. Lecturer (ETC)
Miss Josi Marandi	Student Representative (3 <sup>rd</sup> Year Student)
Mr. Anil Kumar Mallick	Student Representative (3 <sup>rd</sup> Year Student)

### **Objective and purpose of the committee:**

The objective of the Committee formed for SC/ST/OBC at college level is to facilitate the students belonging to the prescribed scheduled castes and schedules tribes into the proper academic environment of technical and professional courses. To encourage students from these social strata to undertake admissions at the institute and excel in all spheres of activity. The committee shall also facilitate the students to avail the scholarships announced by State/Central governments as and when they are constituted. To act as a student counseling team to those students who prefer undertaking these professional courses.



**Working of the committee (as defined below):**

1. Any issues related to the welfare of the SC/ST candidates may be forwarded to the head of the committee at [info@indotech.ac.in](mailto:info@indotech.ac.in) and such issues will be taken up by the committee at the meeting to be called within 48 hours of receiving such documents (either in mail or through hard copy at the Administrative office in campus).
2. A team formulated by the head of the committee shall work with the Admission and Marketing department to encourage and counsel candidates from SC/ST background to undertake professional courses in our institutions.
3. The team shall facilitate and document the award of scholarships to suitable students as and when announced by State/Central Governments.

For any other queries in this regard, the concerned person may contact the office of the Principal.

A handwritten signature in black ink, appearing to read "Pradip Kumar Reddy".

**Principal**  
**Indotech College of Engineering**  
**Khurda**

Cc to:

1. All departmental notice boards
2. Website