

## OFFICE ORDER

**Sub: Formation of College level SC/ST/OBC committee as per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989.**

The committee shall be functional as prescribed **(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989)**

The chief convener of the committee will be Mr. Manoj Kumar Palei (Student Welfare Officer) and the details of other members of the SC/ST/OBC Committee are as listed below:

Name of the Member	Designation
Mr. Manoj Kumar Palei	Student Welfare Officer
Dr.Ravi P Reddy	Principal
Ms. Swetapadma Muduli	Asst. Professor (EE)
Miss Josi Marandi	Student Representative (4 <sup>th</sup> Year Student)
Mr. Anil Kumar Mallick	Student Representative (4 <sup>th</sup> Year Student)

### **Objective and purpose of the committee:**

The objective of the Committee formed for SC/ST/OBC at college level is to facilitate the students belonging to the prescribed scheduled castes and scheduled tribes into the proper academic environment of technical and professional courses. To encourage students from these social strata to undertake admissions at the institute and excel in all spheres of activity. The committee shall also facilitate the students to avail the scholarships announced by State/Central governments as and when they are constituted. To act as a student counseling team to those students who prefer undertaking these professional courses.



**Working of the committee (as defined below):**

1. Any issues related to the welfare of the SC/ST candidates may be forwarded to the head of the committee at [info@indotech.ac.in](mailto:info@indotech.ac.in) and such issues will be taken up by the committee at the meeting to be called within 48 hours of receiving such documents (either in mail or through hard copy at the Administrative office in campus).
2. A team formulated by the head of the committee shall work with the Admission and Marketing department to encourage and counsel candidates from SC/ST background to undertake professional courses in our institutions.
3. The team shall facilitate and document the award of scholarships to suitable students as and when announced by State/Central Governments.

For any other queries in this regard, the concerned person may contact the office of the Principal.

A handwritten signature in black ink, appearing to read "Pradip Kumar Reddy".

**Principal  
Indotech College of Engineering  
Khurda**

Cc to:

1. All departmental notice boards
2. Website